

# How to access NotebookLM

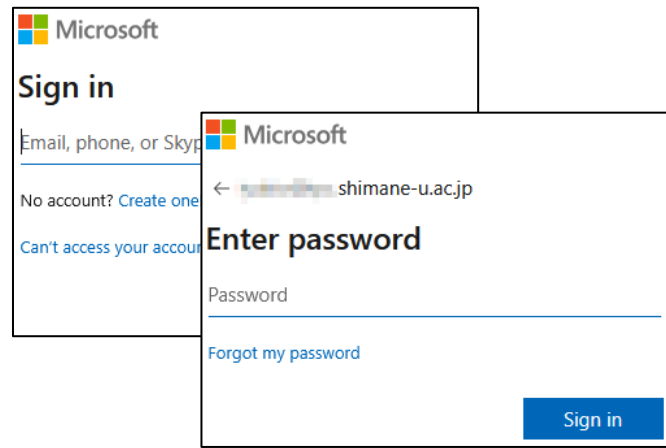
※These screens appear when Microsoft Edge is used.

1. Access the URL below.  
<https://login.microsoftonline.com/>

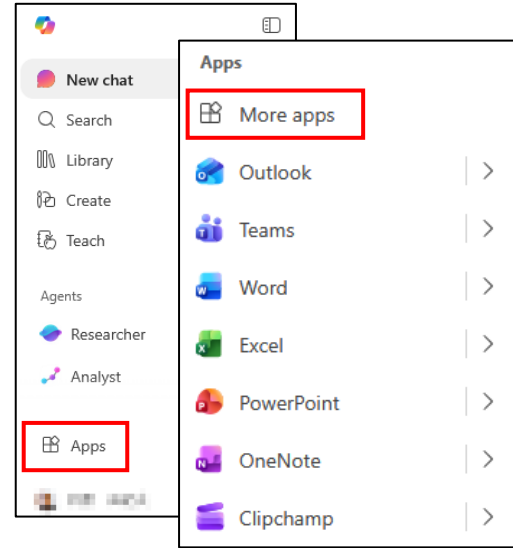
\*Also accessible from the General Information Processing Center's top page.



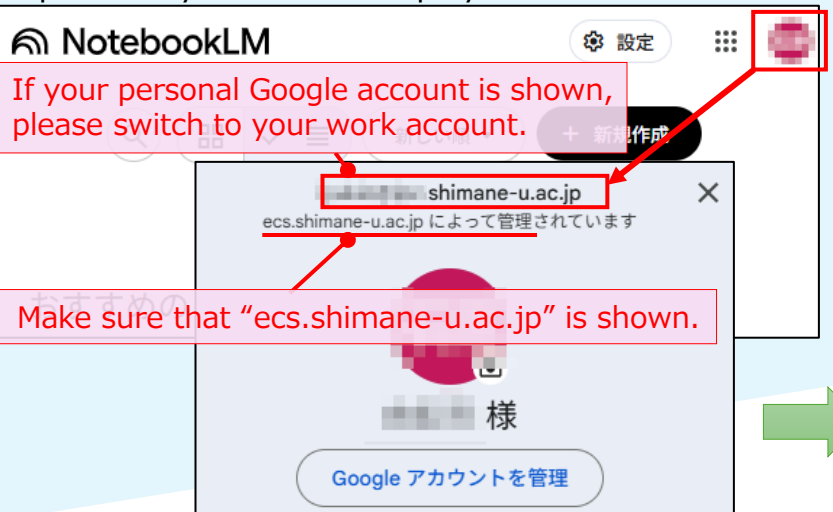
2. Enter your email address and password.



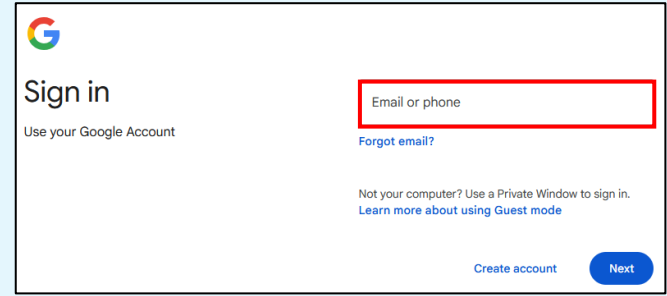
3. Open 「Apps」→「More apps」.



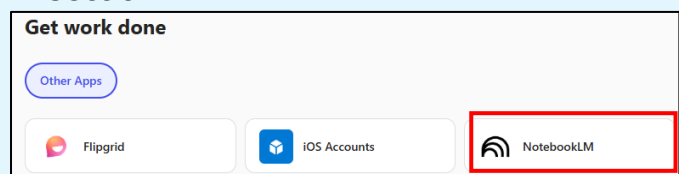
6. Once NotebookLM opens, click the icon in the top-right corner to confirm that the email address you previously entered is displayed.



5. Enter your email address again.



4. Click [NotebookLM] in the [Get work done] section.



If not found, then enter the URL into the browser.  
<https://notebooklm.google.com/>

7. You're ready to start using NotebookLM!  
Since data protection is enabled, your data will not be used to train generative AI models.

**Contact**

For how to access NotebookLM,  
→ General Information Processing Center / 総合情報処理センターへ

For usage, confidential information, and other general inquiries,  
→ Information Technology Promotion Division / 情報推進課へ