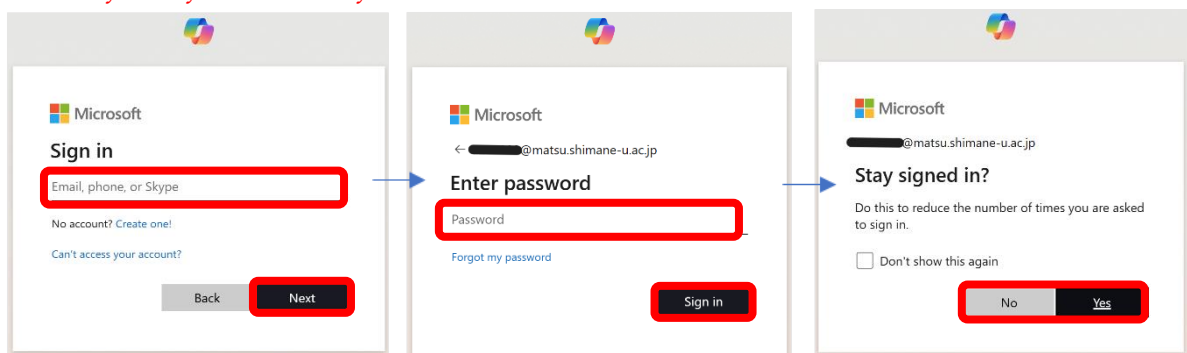


How to access Microsoft 365 Copilot Chat with Enterprise Data Protection

1. Click the following URL.
<https://www.microsoft365.com/copilot>

2. Sign in.

※Sign in with your university email address. If you sign in with your personal email address, you will be navigated to insecure Copilot Chat where your entered data may be used to train Copilot, or your conversation with Copilot may be visible to others. Thus, always use your university email address.



3. When Copilot Chat screen appears, it's complete. Make sure a shield symbol is shown in the top right corner, which means your entered data is securely protected.

