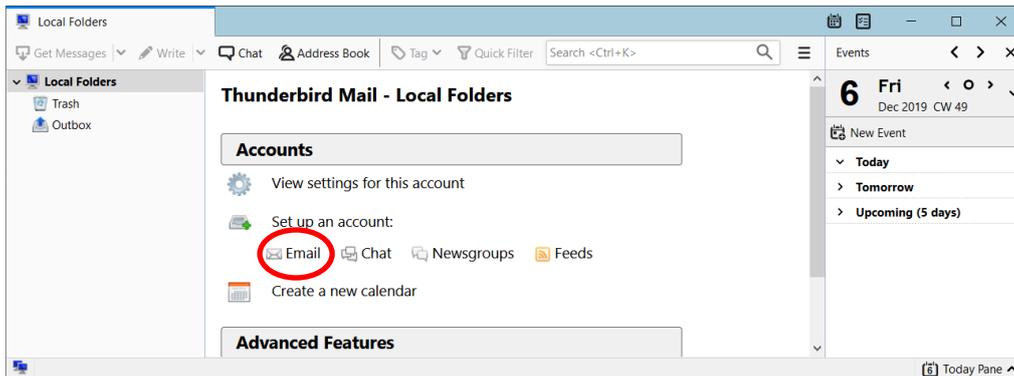


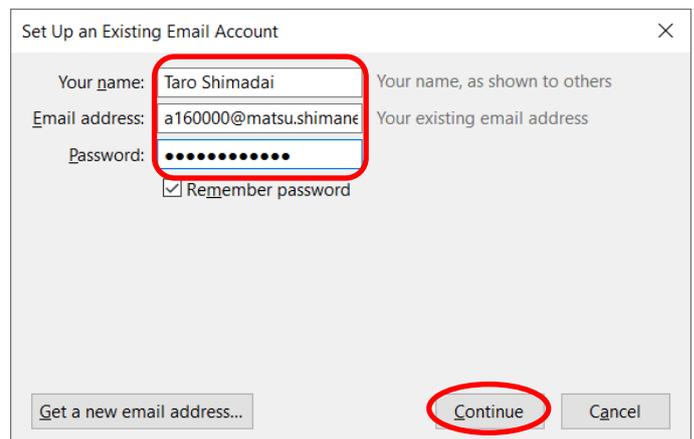
Thunderbird Additional account settings

1. Click [Email] on the home screen.



Your name	Enter Your name or section name ※Appears as the sender of the email.
E-mail address	Enter your E-mail address.
Password	Enter your password for the integrated authentication system.

2. [Set Up an Existing Email Account] screen is displayed. Enter the following three items and click [Continue].



3. Click [Manual config] at the bottom of the screen displayed.
 ※ Auto configuration might start running but you don't have to wait for it to complete.

The screenshot shows the 'Set Up an Existing Email Account' dialog box. It contains fields for 'Your name' (Taro Shimadai), 'Email address' (a160000@matsu.shimane), and 'Password'. There is a 'Remember password' checkbox checked. Below these are radio buttons for 'IMAP (remote folders)', 'POP3 (keep mail on your computer)', and 'Exchange' (selected). The 'Exchange server' is set to 'outlook.office365.com'. A message about a third-party add-on 'Owl' is shown with an 'Install' button. At the bottom, the 'Manual config' button is circled in red, along with 'Done' and 'Cancel' buttons.

4. On the following screen, set the following items and click [Re-test].

The screenshot shows the 'Set Up an Existing Email Account' dialog box with configuration details. It includes a table for configuration found in Mozilla ISP database. The 'Incoming' and 'Outgoing' rows have their 'Server hostname', 'Port', and 'Authentication' fields circled in red. The 'Re-test' button at the bottom is also circled in red.

	Server hostname	Port	SSL	Authentication
Incoming: IMAP	outlook.office365.com	993	SSL/TLS	Normal password
Outgoing: SMTP	smtp.office365.com	587	STARTTLS	Normal password

		Server hostname	Port	Authentication
Incoming	IMAP	outlook.office365.com	993	Normal password
Outgoing	SMTP	smtp.office365.com	587	Normal password
Username	Incoming	Enter your E-mail address	Outgoing	Enter your E-mail address

5. When the Re-test is complete and the message [The following settings were ...] appears, click [Done].

Set Up an Existing Email Account

Your name: Taro Shimadai Your name, as shown to others

Email address: a160000@matsu.shimane Your existing email address

Password: ●●●●●●●●

Remember password

The following settings were found by probing the given server

	Server hostname	Port	SSL	Authentication
Incoming:	IMAP outlook.office365.com	993	SSL/TLS	Normal password
Outgoing:	SMTP smtp.office365.com	587	STARTTLS	Normal password

Username: Incoming: a160000@matsu.shimane-u.ac.jp Outgoing: a160000@matsu.shimane-u.ac.jp

Advanced config Re-test Done Cancel

6. It returns to the home screen. Make sure that the Email address you have just added is displayed on the left pane. If so, all is done.

